

# BEECROFT PRIMARY SCHOOL FULL GOVERNING BODY MEETING

*Sethi*  
20/6/2023

Minutes of the meeting held in school on Tuesday 21 March 2023 at 3.00pm.

**PRESENT:**

Steve Harris (Chair)	June Turner (Headteacher)
Steven Campbell	Sarah Lord
Pat Gradys	Bobby Sharma
John Liversedge	Qari Qasim

**IN ATTENDANCE:** Amanda Jahdi (Clerk, Governor Support Service)  
Nicola Brown (Deputy Headteacher)  
Emma Stuart

		ACTION
1.00	<b>PUPIL VOICE – new item</b>	
1.01	Governors started the meeting with a pupil voice presentation from the sports leaders which included: <ul style="list-style-type: none"><li>• Healthy schools Award</li><li>• Sports Gold Mark</li><li>• Providing challenges in the playground for other children to enjoy</li><li>• Walking the 'friendships stops' to make sure there is no child feeling lonely</li><li>• Year 2 gymnastics</li><li>• Extracurricular clubs – children completed a survey as to which sports they would prefer. Among the activities chosen were girls' football and dance</li><li>• Indoor and outdoor PE with children working in teams, in pairs and individually doing activities such as netball, orienteering around the school grounds, dance and gymnastics.</li></ul>	
2.00	<b>APOLOGIES</b>	
2.01	Apologies for absence were received and accepted from Joanne Hazelgrave.  Asim Iqbal did not attend.	
3.00	<b>MEMBERSHIP MATTERS</b>	
3.01	Co-option <b>Resolved:</b> that Pat Gradys be co-opted for a further term of office.	
4.00	<b>ANY OTHER URGENT BUSINESS</b>	
4.01	Governors were informed there would be a Fire visit by the Local Authority on 15 May, and J Liversedge will be arranging a health and safety visit.	J Liversedge
5.00	<b>DECLARATION OF INTERESTS</b>	
5.01	There were no new declarations of interest.	
6.00	<b>QUESTIONS ABOUT THE HEADTEACHER'S REPORT</b> The Headteacher's report had been circulated prior to the meeting and question were invited.	
6.01	<b>Q: How do you maintain good attendance?</b>	

Headteacher: Attendance currently stands at 96.8%. Beecroft is in the lowest group for levels of attendance and persistent absence. The attendance Policy is closely followed and there is regular communication with parents informing them of their child's attendance each term.

The ISDR had been circulated for governors' information which gives the context of all the data.

**Q: How do we know the results are good enough?**

Headteacher: The data is compared with school national and last year, the school was in the top 5% nationally. The data for all cohorts of children is analysed including the children with special needs, children with English as an additional language, girls and boys, therefore, there are no concerns. The data for children with English as an additional language is above average.

- 6.02 The Headteacher reported there have been no exclusions in the 28 year period of the current Headteacher, and emphasised that Beecroft does not exclude children.
- 6.03 **Healthy schools Assessment**  
The Headteacher reported that all the recommendations from the Healthy schools Assessment have been addressed.
- 6.04 **Parent survey**  
The results of the parent survey were 97% positive, and from subsequent conversations, a play therapist has been employed for 1.5 days a week to help address any issues arising from Covid.
- 6.05 S Golia, School Improvement Adviser, will be doing a monitoring visit on 22 March looking at Geography.
- 6.06 The Pupil Premium Report and a report on early reading and phonics had been circulated to governors with the Headteacher's report. Miss Stuart gave a brief summary of the early reading and phonics report.

The data has improved since before Covid. Phonics is taught twice daily and the school follows a rigorous phonics scheme consistently which is followed through in the Writing. Fictional and non-fictional decodable books are used with additional reading books. All children should be secure in phase 3 and 4 phonics at the end of Early Years, and all children should pass their phonics screening at the end of Year 1 regardless of need.

The school has started using Nuffield early reading intervention which, through research, has been shown to improve early literacy and language skills for children with English as an additional language or other language barriers. The love of reading is being developed enhanced by fiction book.

A meeting to discuss reading was held for parents going through the phonics scheme. The Reception parents are very support and they have a weekly library session.

**7.00a GOVERNOR MONITORING OF SCHOOL IMPROVEMENT PRIORITIES**

The following governor visits were reported

7.01a Q Qasim has visited Year 6 in his capacity as Imam of the mosque.

7.02a All governors attended a walk round school on 16 March to monitor against the school improvement priorities and to speak to the School Council. The visits took place at the beginning and end of the school day.

As part of monitoring the consistency policy, B Sharma observed a whole class reading session in Year 6. Mrs Sharma reported that all children were happy and engaged in the lesson. When a question was asked, all the children in the class had their hands up. Looking at other classrooms, the environment in all the classrooms was lovely and exceeded all expectation.

When asked what made the children feel proud, many children put their hands up and the teacher listened to the suggestions which included:

- Music
- Feeling safe
- The Library
- Participation in activities.

S Lord reported she saw children who were very happy and engaged, and there was evidence of consistent teaching with approaches from different angles. The classrooms were calm and, when spoken to, pupils said how happy they were.

J Liversedge reported there was evidence of pride in the school, and all children were very well behaved. There was a significant amount of children's work and information on the walls. The handwriting was exceptional as was the knowledge of the School Council. When being shown round school, one member of the School Council was able to talk about the Windrush Generation.

The Chair confirmed what had been previously reported and said he had been amazed by the breadth of knowledge the children had about what was going on throughout the school.

7.03a Elements of the SEF had been included in the Headteacher's report. The school is currently evaluated as being outstanding.

**7.00b REPORT ON ATTENDANCE.**

7.01b S Campbell spoke to the Attendance Report that had been circulated to governors prior to the meeting.

This is one of the main concerns for the school as some parents have not wanted to send their children to school, and the Government changed the criteria for persistent absence from 85% to 90%. The Attendance Policy is rigorously followed and the importance of attendance is talked about in assemblies. An attendance trophy is presented weekly to the class with 100% attendance and the children understand the traffic light system with messages sent out to parents.

There is a group of targeted children who are closely monitored and followed up with home visits. There are a lot of difficult conversations with Mrs Hulme and the school attendance panel (SAP) meetings have started.

Average attendance for last year was 96.2% compared to the national average of 91.8%. Some families have taken extended leave although this is strongly discouraged. Nine children were referred to the SAP and, with follow up, eight out of the nine now have 100% attendance. The school is working closely with Social Care for one family to put in additional support.

This year whole school attendance currently stands at 96.8%. The majority of parents are on board with the importance of attending school.

## **8.00 MINUTES OF THE LAST MEETING**

### **8.01 Resolved:**

- That the minutes of the meeting held on the 10 October 2022 be agreed as a correct record
- That the Chair be authorised to sign the minutes.

## **9.00 REVIEW ACTIONS AND MATTERS ARISING**

### **9.01 Minute 4.01 - Declaration of interests**

The Chair confirmed that Q Qasim had sent his signed business interest form just after the last meeting. All signed forms have now been received.

All other items will be covered on the agenda.

## **10.00 COMMITTEE REPORTS**

### **10.01 Resources**

**10.1.1** The Chair reported that the Teachers' Pay Policy had been reviewed and recommended it for approval.

**Resolved:** that the Teachers' Pay Policy be approved.

**10.1.2** Other items discussed included:

- The budget had been reviewed and was on track for this time of year.
- A temporary increase in pay had been agreed for cover in the Office.
- The SFVS has been agreed and signed. All items are rated as green and are low risk.

### **10.02 Teaching and Learning Committee**

**10.2.1** The following was confirmed:

- Early years provision meets statutory requirements
- A pupil premium strategy is in place and a report is on the website and in Head Teachers report.
- A P.E and sports premium strategy is in place and on the website.

**10.2.2** The Headteacher reported that the Early Language Strategy, which is an Education Endowment Strategy, is in place and the staff have been trained. There is also a new strategy for Maths. The time and effort Mrs Hulme puts into ensuring children attend school, results in children

achieving well and at the end of Year 6, the disadvantaged children achieve in line with expectations.

10.2.3 S Campbell reported on the PE/Sports strategy and highlighted the following:

£18,000 has been received in two payments and the plan for spending has five main objectives.

1. Swimming in Year 6 – 100% of children could swim 25m, were aware of water safety and 76% were proficient in another stroke. Therefore, the children attended an intensive course with 100% pass rate.
2. More physical activity which has been achieved through extracurricular activities which are free of charge. The children were surveyed as to what they wanted, and the sessions are led by all staff. All children participate in a club.
3. Quality of PE to be better – there is a specific PE teacher and dance and gymnastics have been introduced.
4. Broader range of sports and 5) increased participation in competitive sports – The children participate in inter and intra school competitions and 35 girls play football.

10.2.4 Mrs Farthing-Kaye has mapped an orienteering course in the grounds for KS2 and it hoped the same can be provided for KS1.

Governors were impressed with the number of activities available and extended their thanks to the staff for giving up their time.

## 11.00 **SAFEGUARDING/CHILD PROTECTION**

11.01 A report on safeguarding had been circulated prior to the meeting. N Brown informed governors there were no outstanding actions from last year's safeguarding annual return (ARM). This year's ARM will be completed with P Grady and reported back to the next meeting.

11.02 Miss Brown and the office staff have completed training in the Single Central Register which has been audited by the Local Authority.

11.03 Staff have been reminded about checking 'worry boxes' particularly for safeguarding issues.

11.04 P Grady, as governor with responsibility for safeguarding, has been booked onto safeguarding training on 27 April.

## 12.00 **HEADTEACHER'S REPORT ON PERFORMANCE MANAGEMENT**

12.01 The Headteacher's annual report on staffing and performance management had been circulated to governors. The Headteacher advised that it was a Local Authority pro forma which was out-of-date so the teachers have been graded even though this is now not required.

12.02 Teachers who need additional support are provided with coaching. The performance management process is linked to the School Development Plan priorities. Teachers attend training on Wednesdays after school and much of the training is done in-house. As well as general development, it covers any specific expertise needed.

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**13.00 GOVERNOR DEVELOPMENT**

13.01 There has been no governor development since the last meeting.

**14.00 GOVERNOR OVERSIGHT OF SATS PROCESS**

14.01 Governors approved the arrangements for an external person to monitor the SATs process. The Headteacher welcomed governors to drop in as well.

**15.00 CHAIR'S BUSINESS**

15.01 There was no Chair's business.

**16.00 CLERKS' BUSINESS**

16.01 The Clerk highlighted the Governors' newsletter sent out half termly.

**17.00 DATE AND TIME OF NEXT MEETING**

17.01 The next governing board meeting will be held on Tuesday 20 June 2023 at 3pm

The Chair closed the meeting at 4.20pm